

work.FILES

LIST OF FEATURES



work.FILES Version 3.1.2

basis

multi-user

multilanguage

FEATURES

Multi-user

Extensive and flexible authorisation management:

> Creation of users with various authorisations

> Assignment of files to users

> Notifications

✓

✓

„Multi-language

Multi- language support, selected at login:

> German

> English

✓

Import of JPGs with meta data

✓

✓

✓

Import of folder structures (FTP upload)

✓

✓

✓

Hierarchical categorisation

✓

✓

✓

Sort by name, data, size, type

✓

✓

✓

Distribution via e-mail link

✓

✓

✓

Notification and release processes (notification when a user uploads an image + assignment of image and user)

✓

✓

Assignment of hi-res data

✓

✓

✓

Share files publicly

✓

✓

✓

FTP upload

✓

✓

✓

Filter by user assignments

✓

✓

Switch between list and thumbnail view

✓

✓

✓

slideshow integrated

✓

✓

✓

Easier implementing of specific customizations with technical improvements

✓

✓

✓

Senders may receive a copy of the message

✓

✓

Advanced information in list view (upload date)

✓

✓

✓

File link can be copied directly to clipboard and for example be linked externally .

✓

✓

✓

Linked search: search terms can be linked by commands (OR, AND).

✓

✓

✓

Advanced search: search by name , date range , file type , uploader via detailed search window or via commands in the search box.

✓

✓

✓

Export of tags and copyright information

✓

✓

✓



USER INTERFACE

Browser-based application	✓	✓	✓
Ready for immediate use	✓	✓	✓
User-friendly interface, intuitive operation	✓	✓	✓
Drag & drop support	✓	✓	✓
Generic quick search function	✓	✓	✓
Easy-to-use import function, with progress bar	✓	✓	✓
Display of file information	✓	✓	✓
Integration of the individual company logo	✓	✓	✓
Integration of a banner ad (Skyscrapers) on the download page	✓	✓	✓
Improved user interface for better understanding	✓	✓	✓
individual color designs are available now	✓	✓	✓
Optional design „white“	✓	✓	✓

FORMATS AND PREVIEWS

JPG (image preview)	✓	✓	✓
PNG (image preview)	✓	✓	✓
GIF (image preview)	✓	✓	✓
PDF (can be opened in the browser)	✓	✓	✓
DOC (icon)	✓	✓	✓
DOCX (icon)	✓	✓	✓
XLS, XLSX (icon)	✓	✓	✓
PPS, PPSX (icon)	✓	✓	✓
PPT, PPTX (icon)	✓	✓	✓
ZIP (icon)	✓	✓	✓
MP4 (video preview)	✓	✓	✓
FLV (video preview)	✓	✓	✓
F4V (video preview)	✓	✓	✓
Alle Formate* (hi-res data assignment)	✓	✓	✓

*with a few exceptions (for security reasons): exe sh php php5 cgi php4 pl



USER RIGHTS

New user role „file manager user download restricted“		✓	✓
User groups can be selected when assigning files	✓	✓	✓
Storing activities in logs	✓	✓	✓

	1.750,-	2.550,-	3.500,-
Installation, excl. VAT	250,-	250,-	250,-

Note:

work.FILES can be optimally combined with work.EASY, work.id’s new Flex CMS.
For more information, visit www.workid-tools.de

System requirements

The requirements of work.FILES are minimal. A standard commercial Web hosting package is all you need to work with work.FILES. We will install the digital asset management system work.FILES on your server for you, and the full range of features will then be available for you immediately.
It’s as simple as that – no dependencies!

What do you need to take into consideration when choosing a hosting package?

Disk space:

Please ensure that sufficient disk space is available. Estimate the data volume of the files that you want to manage and make a generous calculation of how much space you will require. Disk space is cheap.

Case study 1: You are using work.FILES to manage JPGs without hi-res data. For 600 JPGs à 2 MB, you must have approx. 1.6 GB of free disk space.

Case study 2: Some JPGs need to be assigned hi-res data. 600 JPGs à 2 MB, plus 50 hi-res data TIFFs à 20 MB will require a total capacity of approx. 2.6 GB.

Please note that exports also take up some space, and also that they are stored for a period of one month. If you export 100 MB per day, you will require an additional approx. 3 GB of disk space.

Database:

- The hosting package must offer a MySQL database (at least Version 4.1) and PHP 5 as the script language.
- MYSQLI add-on for PHP

PHP:

- MYSQLI, GD, ZLIB and ZIP add-ons for PHP, optional: AMF (improves server performance)

Webserver:

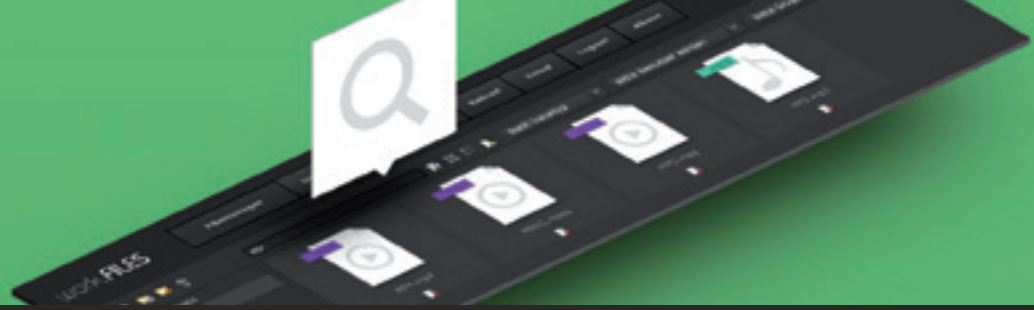
- Apache
- Mod_Rewrite for Apache

Requirements for HTTP file upload up to 128 MB:

- Upload limit: 2 MB (default setting)
- Memory limit: 16 - 256 MB (for the creation of thumbnails, this very much depends on the resolution of the layout data, e.g. 16 MB for 2 megapixels, 32 MB for 4 megapixels, 64 MB for 8 megapixels and so on).
- Max. execution & input time (script execution time): 30 seconds (default setting); for lower-capacity lines, we recommend a min. execution time of 60 seconds.

Please note that some providers have configured lower limits in their Web servers and we cannot therefore guarantee that work.FILES can be run on your server until we test this. Furthermore, the computing power of some hosting providers is extremely limited, which means that processes such as the creation of thumbnails and ZIP exports are possible only to a limited extent.

If you are experiencing any difficulties or have not yet ordered a hosting package, please contact us and we will be more than happy to help you find the best solution for you.



AN EXCERPT OF COMPANIES USING WORK.FILES ALREADY AS IMAGES, MOVIES AND DATA MANAGEMENT SOFTWARE.



**YOU WOULD LIKE TO SEE A
LIVE DEMONSTRATION?
WE WOULD ALSO LIKE TO
PRESENT ALL FEATURES OF
WORK.FILES TO YOU.**

**PLEASE DON'T HESITATE TO CALL ME AND I WILL SHOW YOU
WORK.FILES WITH ALL ITS EXTENSIONS!**



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